

EVENTS AT TOM'S

GELATO PARTIES AND SPACE RENTAL



ICE CREAM PARTY

INCLUSIONS & PRICES

Gelato and Waffles Buffet

Put a unique spin on any party with 18 gelato flavours and free flow waffles.

Inclusions

- 2 hours of free flow gelato, waffles, hot tea, bottled water, coke and ayataka
- 1 hour of setup time before the event starts (30mins for weekend afternoons)
- 30 minutes of teardown time

15 to 24 guests

\$30 per adult
\$20 per child

25 and more guests

\$25 per adult
\$15 per child

Just the Venue

We require a minimum of 2 hours for venue bookings.

Inclusions

- 1 hour of setup time before the event starts (30mins for weekend afternoons)
- 30 minutes of teardown time
- Complimentary use of projector with a HDMI cable and projector screen

Weekdays | Mon to Fri

\$150 for the first hour
\$75 for subsequent hours

Weekends | Sat and Sun

\$200 for the first hour
\$100 for subsequent hours

FREQUENTLY ASKED QUESTIONS

Can I bring in outside food?

As long as the food doesn't have a strong smell or is prone to spilling, we allow outside catering at no additional cost.

Do you have a projector and screen?

These are available for loan upon request at no additional cost.

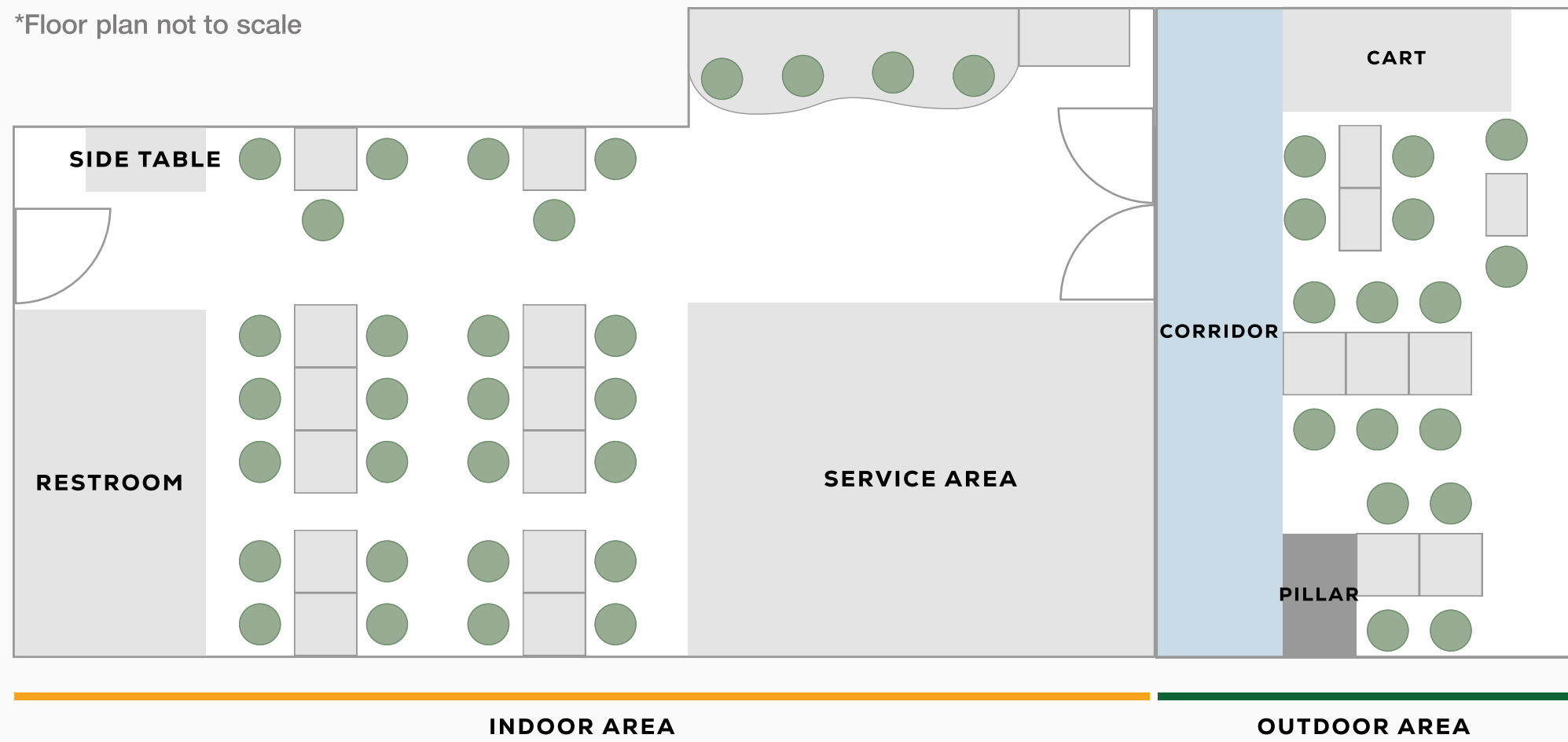
Are there any activities we can do?

We can do a free Gelato Fun Facts quiz at no additional cost, upon request.



CAPACITY

*Floor plan not to scale



Seating Capacity

Maximum of 46 seated guests
 30 seated guests indoors
 16 seated guests outdoors

Standing Capacity

Maximum of 60 standing guests
 There is a \$600 moving fee to remove and store furniture for the duration of the event

Table Arrangements

15 Square tables
 2 High tables
 3 Slim tables
 2 Collapsible tables

LOCATION & AVAILABLE TIMES

Tom's Palette Kovan
 212 Hougang Street 21 #01-333
 Singapore 530212

Available Hours

Mon to Fri 10am to 6pm
 Sat and Sun 10am to 1pm
 4pm to 6pm

Transport & Accessibility

- 8-minute walk from Kovan MRT
- 1-minute walk from the nearest bus stop
- Multiple multistorey and open-air carparks nearby

TO BOOK

WHATSAPP

8758 7212

EMAIL

kovan@tomspalette.com.sg

TERMS & CONDITIONS

1. Prices are nett and in Singapore Dollars and are inclusive of GST.
2. Prices are valid till 31 December 2025.
3. Guests are strictly not allowed to take away any food or beverages from the venue.
4. In order to confirm your event date and time, a \$300 deposit by PayNow or Bank Transfer is required.
 - a. Of this amount, \$150 is non-refundable, and will be deducted from the final bill.
 - b. The other \$150 deposit covers any cleaning fees or damage that may occur. In the event that significant damage is done that exceeds the deposit, Tom's Palette reserves the right to recover the cost of repair or replacement for these damages from the Event Liaison. If there are no fees incurred, this deposit will be deducted from the final bill.
5. We will need to know the confirmed number of persons at the time of the deposit. In the event that there are absentees, we will charge the confirmed number of persons. If there are any additional guests, they will be added to the final bill.
6. The remaining payment must be made right after the event concludes. There is no extra charge for payments made via PayNow or Bank Transfer. For credit card payments, an additional 2% fee will be charged to help us cover administrative costs.
7. These are our cancellation policies:
 - a. 24 hours or less before the confirmed date of the event:
100% of the confirmed amount will be charged, minus \$150 to cover any cleaning fees or damages.
 - b. 72 hours or less before the confirmed date of the event, whichever amount is higher will be charged:
25% of the confirmed amount will be charged, minus \$150 (cleaning fees or damages deposit).
OR \$300 will be charged.
 - c. More than 72 hours before the confirmed date of the event
The \$150 non-refundable deposit will be charged. The other \$150 (cleaning fees or damages deposit) will be refunded.
8. These are our postponement policies:
 - a. 24 hours or less before the confirmed date of the event:
100% of the confirmed amount will be charged, minus \$150 (cleaning fees or damages deposit).
 - b. 72 hours or less before the confirmed date of the event, whichever amount is higher will be charged:
25% of the confirmed amount will be charged, minus \$150 (cleaning fees or damages deposit).
OR \$300 will be charged.
 - c. More than 72 hours before the confirmed date of the event
There will be no charges.
9. Details provided here, including the terms and conditions, are subject to change without prior notice.
10. Seasonal decorations may be on display. Please contact your event organiser if you want decorations removed prior to your event.

During the Event

1. On the day itself, Tom's Palette staff will be in the shop 1 hour before the event. Organisers may enter the venue and begin setup.
2. Wristbands will be handed out to guests to identify them. Guests not wearing wristbands will not be served.
3. Unless instructed by the organiser, guests will be charged on the spot when they order any items not included in the buffet menu.